



BIKANER TECHNICAL UNIVERSITY, BIKANER
बीकानेर तकनीकी विश्वविद्यालय, बीकानेर
OFFICE OF THE DIRECTOR ACADEMIC AFFAIRS



क्रमांक: F(I 7)/Acad. I/ Notice COVID-19 / 2019-20/Spl-05

दिनांक: 14-04-2020

URGENT

By email/whatsapp / web

The Principal/ Director,
All Affiliated Institution of BTU.

Subject: **Online conduction of Mid-Term Test on Google Classroom.**

Dear Sir/Madam,

In the continuation of our previous Notice, **No: F(17)/Acad. I/ Notice COVID-19 / 2019-20/Spl-3 dated 08-04-2020**, that the online conduction of the Second Mid-term Examination of all Even Semesters for both Undergraduate and Postgraduate courses is proposed. It is decided by the University that the online Examination is to be conducted via Google Classroom platform. The period of conduction of online exam for all UG Courses is in between **April 20th to 25th, 2020 and the PG courses will also be completed up to April 30th, 2020 and schedule as per suitable dates of the college and students.**

The process should be widely publicized among the student. Some short video of such online exam conduction method may be prepared and shared among concerned students and faculty members. The online exam thus conducted would be of Open-book type exam and of descriptive type. **The detailed guidelines are enclosed herewith, which has to be provided to faculty and students along with Time-table/schedule of exam (to be announced by the college separately).**

This bears approval of Hon'ble Vice Chancellor.

(Dr. YADUNATH SINGH)
Director, Academic Affairs

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Copy to the following for the kind information or necessary action:

1. PS to Hon'ble Vice Chancellor.
2. Registrar, BTU
3. COE, BTU
4. Guard File.

(Dr. YADUNATH SINGH)
Director, Academic Affairs





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ONLINE MID TERM EXAMINATIONS GUIDELINES

Guidelines for faculty members regarding II Mid-term Examination

1. The Second Mid-term Examination for II and IV Semester of all UG and PG Courses would be held in the form of an Online Examination conducted via Google Classroom platform.
2. It is an open book exam. The duration of the question paper would be 90 minutes. An additional 15 minutes shall be given to the students for uploading the answer-sheets (written in his/her hand-writing) in 'PDF' format on Google Classroom.
3. The question paper would be of 50 marks (which will be scaled down to the requisite marks)
4. The pattern of the question paper would be descriptive type with no internal choice.
5. To avoid mal-practices, each teacher teaching a particular subject would be required to prepare four sets of the question paper of the subject taught by him/her.
6. Hard copy of answer books and award sheet duly signed by the examiner shall be submitted to Principal after the lock down is over and normal working is restored.
7. All students appeared in I midterm shall be eligible to take second test in online mode, however, improvement test for back students may be conducted later offline in view of pending activity of exam form filling.

Guidelines for the students regarding II Mid-term Examination

1. Mode of Examination: shall be conducted in the form of an Online Examination using the web-service of 'Google classroom'.
2. Duration of Examination shall be 90 minutes for answering the question paper and an additional 15 minutes shall be given to the student for Uploading of Answer-sheets written in his/her hand-writing, in the 'PDF' format, on the Google Classroom.
3. The answer-sheets uploaded after the specified time duration shall be rejected and not be evaluated by the examiner.
4. It is an open book exam and the student is permitted to use any relevant study material (books/notes) for answering the question paper within the specified time duration.

(Dr. YADUNATH SINGH)
Director, Academic Affairs

